

Fees and Charges Checklist

<p>Corporate and Service Objectives</p> <p>Are links made between charges and our corporate and service objectives and are we able to use charges to help deliver these objectives.</p>
<p>Users of the Service</p> <p>Is there sufficient understanding of our service users and their needs and wishes.</p> <p>Have we considered different pricing to specific target groups and has the potential impact of charges or the changes to existing charges been assessed</p> <p>Ensure that you consider the potential diversity and equality issues and where necessary consider and document any issues and mitigation.</p>
<p>Comparison with other providers</p> <p>Is there a complete picture of competition and providers of similar services – including other Local Authorities</p>
<p>Consultation</p> <p>Has the relevant Portfolio holder been consulted and do charges meet with their aspirations and requirements.</p> <p>Is wider community consultation appropriate for any of your charges? Has it been undertaken?</p>
<p>Performance Management</p> <p>Are the principles for charges clearly defined and are clear targets set and monitored. Do we have a clear picture of what is a success.</p>
<p>Financial Considerations</p> <p>Is the charge at a level to fully recover all costs or if is subsidised - why?</p> <p>Have we considered all services for which we can / should charge a fee?</p> <p>Are there any fees that we charge, that have not been included in the schedule?</p> <p>Are we being radical in our approach to charging and are our charges cost effective.</p>
<p>Corporate Income Policy</p> <p>Please ensure you adhere to the main principals of the Corporate Income Policy when setting your fees and charges.</p>
<p>Legal Considerations and Other Guidance</p> <p>Does the Council have the power to levy the charges. Is there any ministerial or other guidance that should be taken into account.</p>
<p>Customer Access Review</p> <p>Consider whether the CAR for your service includes and issues for specific fees</p>

				2012/13	2012/13	2013/14	2013/14	2013/14				
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1	2	3	4	5	6	7	8	9	10	11		
Licensing	Personal Licences	Grant or Renewal	Y	£37.00	£2,500	£37.00	89	£3,293	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Personal Licences	Change of Name or Address	Y	£10.50	£60	£10.50	20	£210	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Personal Licences	Theft, Loss etc	Y	£10.50	£0	£10.50	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	Theft, Loss etc	Y	£10.50	£0	£10.50	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	Change of Name or Address	Y	£10.50	£0	£10.50	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	Change of Club Rules	Y	£10.50	£0	£10.50	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor

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1	2	3	4	5	6	7	8	9	10	11		
Licensing	Premises & Club Licences	Vary DPS	Y	£23.00	£500	£23.00	63	£1,449	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	Transfer Licence	Y	£23.00	£180	£23.00	17	£391	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	Interim Authority	Y	£23.00	£0	£23.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	Notification Interest	Y	£21.00	£0	£21.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	Provisional Statement	Y	£315.00	£0	£315.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	Minor Variation	Y	£89.00	£500	£89.00	7	£623	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor

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Licensing	Premises & Club Licences	New Application & Variation NDR Band A	Y	£100.00	£0	£100.00	7	£700	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	New Application & Variation NDR Band B	Y	£190.00	£0	£190.00	10	£1,900	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	New Application & Variation NDR Band C	Y	£315.00	£0	£315.00	2	£630	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	New Application & Variation NDR Band D	Y	£450.00	£0	£450.00	1	£450	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	New Application & Variation NDR Band E	Y	£635.00	£0	£635.00	1	£635	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	Annual Fee NDR Band A	Y	£70.00	£11,000	£70.00	84	£5,880	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor

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Licensing	Premises & Club Licences	Annual Fee NDR Band B	Y	£180.00	£55,000	£180.00	275	£49,500	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	Annual Fee NDR Band C	Y	£295.00	£9,735	£295.00	35	£10,325	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	Annual Fee NDR Band D	Y	£320.00	£1,600	£320.00	10	£3,200	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Premises & Club Licences	Annual Fee NDR Band E	Y	£350.00	£5,250	£350.00	15	£5,250	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Number in Attendance at any one time: 5,000 to 9,999	Y	£1,000.00	£0	£1,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Number in Attendance at any one time: 10,000 to 14,999	Y	£2,000.00	£0	£2,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor

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Licensing	Large Scale Events	Number in Attendance at any one time: 15,000 to 19,999	Y	£4,000.00	£0	£4,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Number in Attendance at any one time: 20,000 to 29,999	Y	£8,000.00	£0	£8,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Number in Attendance at any one time: 30,000 to 39,999	Y	£16,000.00	£0	£16,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Number in Attendance at any one time: 40,000 to 49,999	Y	£24,000.00	£0	£24,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Number in Attendance at any one time: 50,000 to 59,999	Y	£32,000.00	£0	£32,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Number in Attendance at any one time: 60,000 to 69,999	Y	£40,000.00	£0	£40,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Number in Attendance at any one time: 70,000 to 79,999	Y	£48,000.00	£0	£48,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor

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Licensing	Large Scale Events	Number in Attendance at any one time: 80,000 to 89,999	Y	£56,000.00	£0	£56,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Number in Attendance at any one time: 90,000 and over	Y	£64,000.00	£0	£64,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 5,000 to 9,999	Y	£500.00	£0	£500.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 10,000 to 14,999	Y	£1,000.00	£0	£1,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 15,000 to 19,999	Y	£2,000.00	£0	£2,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 20,000 to 29,999	Y	£4,000.00	£0	£4,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor

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Licensing	Large Scale Events	Annual Fee 30,000 to 39,999	Y	£8,000.00	£0	£8,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 40,000 to 49,999	Y	£12,000.00	£0	£12,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 50,000 to 59,999	Y	£16,000.00	£0	£16,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 60,000 to 69,999	Y	£20,000.00	£0	£20,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 70,000 to 79,999	Y	£24,000.00	£0	£24,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 80,000 to 89,999	Y	£28,000.00	£0	£28,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor

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Licensing	Large Scale Events	Annual fee 90,000 and over	Y	£32,000.00	£0	£32,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Temporary Event Notices	New Notice	Y	£21.00	£3,500	£21.00	167	£3,507	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor
Licensing	Temporary Event Notices	Theft, Loss etc	Y	£10.50	£0	£10.50	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher	Cllr Collor

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Licensing	Small Society Lotteries	Registration Fee	Y	£40	£200	£40	19	£760	0%	Charges set by Central Government . Projected assuming no change in fees	D Croucher	Cllr Collor	£40
Licensing	Small Society Lotteries	Annual Fee	Y	£20	£2,000	£20	94	£1,880	0%	Charges set by Central Government . Projected assuming no change in fees	D Croucher	Cllr Collor	£20
Licensing	Bingo Club	Licence Application	N	£3,500	£0	£3,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£3,500
Licensing	Bingo Club	Annual Fee	N	£950	£950	£950	2	£1,900	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,000
Licensing	Bingo Club	Application to Vary	N	£1,750	£0	£1,750	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,750
Licensing	Bingo Club	Application to Transfer	N	£1,200	£0	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,200
Licensing	Bingo Club	Application for Reinstatement	N	£1,200	£0	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,200
Licensing	Bingo Club	Application for Provisional Statement	N	£3,500	£0	£3,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£3,500

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Licensing	Bingo Club	Licence Application (Provisional Statement Holders)	N	£1,200	£0	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,200
Licensing	Bingo Club	Copy of Licence	N	£25	£0	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£25
Licensing	Bingo Club	Notification of Change	N	£25	£0	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£50
Licensing	Betting Premise (excluding Tracks)	Licence Application	N	£3,000	£0	£3,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£3,000
Licensing	Betting Premise (excluding Tracks)	Annual Fee	N	£575	£6,900	£575	9	£5,175	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£600
Licensing	Betting Premise (excluding Tracks)	Application to Vary	N	£1,250	£0	£1,250	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,500
Licensing	Betting Premise (excluding Tracks)	Application to Transfer	N	£1,200	£0	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,200

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Licensing	Betting Premise (excluding Tracks)	Application for Reinstatement	N	£1,200	£0	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,200
Licensing	Betting Premise (excluding Tracks)	Application for Provisional Statement	N	£3,000	£0	£3,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£3,000
Licensing	Betting Premise (excluding Tracks)	Licence Application (Provisional Statement Holders)	N	£1,200	£0	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,200
Licensing	Betting Premise (excluding Tracks)	Copy of Licence	N	£25	£0	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£25
Licensing	Betting Premise (excluding Tracks)	Notification of Change	N	£25	£0	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£50
Licensing	Track	Licence Application	N	£2,500	£0	£2,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£2,500
Licensing	Track	Annual Fee	N	£950	£0	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,000
Licensing	Track	Application to Vary	N	£1,250	£0	£1,250	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,250
Licensing	Track	Application to Transfer	N	£950	£0	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£950

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Licensing	Track	Application for Reinstatement	N	£950	£0	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£950
Licensing	Track	Application for Provisional Statement	N	£2,500	£0	£2,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£2,500
Licensing	Track	Licence Application (Provisional Statement Holders)	N	£950	£0	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£950
Licensing	Track	Copy of Licence	N	£25	£0	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£25
Licensing	Track	Notification of Change	N	£25	£0	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£50
Licensing	Family Entertainment Centre	Licence Application	N	£2,000	£0	£2,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£2,000
Licensing	Family Entertainment Centre	Annual Fee	N	£725	£2,175	£725	3	£2,175	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£750
Licensing	Family Entertainment Centre	Application to Vary	N	£1,000	£0	£1,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,000

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Licensing	Family Entertainment Centre	Application to Transfer	N	£950	£0	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£950
Licensing	Family Entertainment Centre	Application for Reinstatement	N	£950	£0	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£950
Licensing	Family Entertainment Centre	Application for Provisional Statement	N	£2,000	£0	£2,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£2,000
Licensing	Family Entertainment Centre	Licence Application (Provisional Statement Holders)	N	£950	£0	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£950
Licensing	Family Entertainment Centre	Copy of Licence	N	£25	£0	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£25
Licensing	Family Entertainment Centre	Notification of Change	N	£25	£0	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£50
Licensing	Adult Gaming Centre	Licence Application	N	£2,000	£0	£2,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£2,000
Licensing	Adult Gaming Centre	Annual Fee	N	£950	£12,350	£950	10	£9,500	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,000
Licensing	Adult Gaming Centre	Application to Vary	N	£1,000	£0	£1,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,000
Licensing	Adult Gaming Centre	Application to Transfer	N	£1,200	£0	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,200

				2012/13	2012/13	2013/14	2013/14	2013/14					
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder	Maximum Fee Permissible
1	2	3	4	4	6	7	8	9	10	11			
Licensing	Adult Gaming Centre	Application for Reinstatement	N	£1,200	£0	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,200
Licensing	Adult Gaming Centre	Application for Provisional Statement	N	£2,000	£0	£2,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£2,000
Licensing	Adult Gaming Centre	Licence Application (Provisional Statement Holders)	N	£1,200	£0	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,200
Licensing	Adult Gaming Centre	Copy of Licence	N	£25	£0	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£25
Licensing	Adult Gaming Centre	Notification of Change	N	£25	£0	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£50
Licensing	New Small Casino	Licence Application	N	£8,000	£0	£8,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£8,000
Licensing	New Small Casino	Annual Fee	N	£5,000	£0	£5,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£5,000
Licensing	New Small Casino	Application to Vary	N	£4,000	£0	£4,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£4,000
Licensing	New Small Casino	Application to Transfer	N	£1,800	£0	£1,800	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,800
Licensing	New Small Casino	Application for Reinstatement	N	£1,800	£0	£1,800	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£1,800
Licensing	New Small Casino	Application for Provisional Statement	N	£8,000	£0	£8,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£8,000

				2012/13	2012/13	2013/14	2013/14	2013/14					
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder	Maximum Fee Permissible
1	2	3	4	4	6	7	8	9	10	11			
Licensing	New Small Casino	Licence Application (Provisional Statement Holders)	N	£3,000	£0	£3,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£3,000
Licensing	New Small Casino	Copy of Licence	N	£25	£0	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£25
Licensing	New Small Casino	Notification of Change	N	£25	£0	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£50
Licensing	New Large Casino	Licence Application	N	£10,000	£0	£10,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£10,000
Licensing	New Large Casino	Annual Fee	N	£10,000	£0	£10,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£10,000
Licensing	New Large Casino	Application to Vary	N	£5,000	£0	£5,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£5,000
Licensing	New Large Casino	Application to Transfer	N	£2,150	£0	£2,150	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£2,150
Licensing	New Large Casino	Application for Reinstatement	N	£2,150	£0	£2,150	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£2,150
Licensing	New Large Casino	Application for Provisional Statement	N	£10,000	£0	£10,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£10,000
Licensing	New Large Casino	Licence Application (Provisional Statement Holders)	N	£5,000	£0	£5,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£5,000

				2012/13	2012/13	2013/14	2013/14	2013/14					
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder	Maximum Fee Permissible
1	2	3	4	4	6	7	8	9	10	11			
Licensing	New Large Casino	Copy of Licence	N	£25	£0	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£25
Licensing	New Large Casino	Notification of Change	N	£25	£0	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£50
Licensing	Regional Casino	Licence Application	N	£15,000	£0	£15,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£15,000
Licensing	Regional Casino	Annual Fee	N	£15,000	£0	£15,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£15,000
Licensing	Regional Casino	Application to Vary	N	£7,500	£0	£7,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£7,500
Licensing	Regional Casino	Application to Transfer	N	£6,500	£0	£6,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£6,500
Licensing	Regional Casino	Application for Reinstatement	N	£6,500	£0	£6,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£6,500
Licensing	Regional Casino	Application for Provisional Statement	N	£15,000	£0	£15,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£15,000
Licensing	Regional Casino	Licence Application (Provisional Statement Holders)	N	£8,000	£0	£8,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£8,000
Licensing	Regional Casino	Copy of Licence	N	£25	£0	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£25
Licensing	Regional Casino	Notification of Change	N	£25	£0	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£50
Licensing	Temporary Use Notice	Application Fee	Y	£500	£0	£500	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£500

				2012/13	2012/13	2013/14	2013/14	2013/14					
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder	Maximum Fee Permissible
1	2	3	4	4	6	7	8	9	10	11			
Licensing	Alcohol Licences Premises	Permit Application Fee (2 or less Machines)	Y	£50	£0	£50	1	£50	0%	Set by statute	D Croucher	Cllr Collor	£50
Licensing	Alcohol Licences Premises	Permit Application Fee (3+ Machines)	Y	£150	£0	£150	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£150
Licensing	Alcohol Licences Premises	Permit Annual Fee (3+ Machines)	Y	£50	£0	£50	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£50
Licensing	Alcohol Licences Premises	Permit Transitional Application Fee (3+ Machines)	Y	£100	£0	£100	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£100
Licensing	Family Entertainment Centre Gaming Machine	Permit Application Fee	Y	£300	£0	£300	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£300
Licensing	Family Entertainment Centre Gaming Machine	Permit Renewal Fee	Y	£300	£0	£300	9	£2,700	0%	Set by statute	D Croucher	Cllr Collor	£300
Licensing	Family Entertainment Centre Gaming Machine	Permit Transitional Application Fee	Y	£100	£0	£100	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£100
Licensing	Prize Gaming	Permit Application Fee	Y	£300	£0	£300	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£300

				2012/13	2012/13	2013/14	2013/14	2013/14					
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder	Maximum Fee Permissible
1	2	3	4	4	6	7	8	9	10	11			
Licensing	Prize Gaming	Permit Renewal Fee	Y	£300	£0	£300	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£300
Licensing	Prize Gaming	Permit Transitional Application Fee	Y	£100	£0	£100	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£100
Licensing	Club Gaming	Permit Application Fee	Y	£200	£0	£200	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£200
Licensing	Club Gaming	Permit Annual Fee	Y	£50	£0	£50	1	£50	0%	Set by statute	D Croucher	Cllr Collor	£50
Licensing	Club Gaming	Permit Renewal Fee	Y	£200	£0	£200	5	£1,000	0%	Set by statute	D Croucher	Cllr Collor	£200
Licensing	Club Gaming	Permit Transitional Application Fee	Y	£100	£0	£100	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£100
Licensing	Club Gaming Machine	Permit Application Fee	Y	£200	£0	£200	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£200
Licensing	Club Gaming Machine	Permit Annual Fee	Y	£50	£0	£50	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£50
Licensing	Club Gaming Machine	Permit Renewal Fee	Y	£200	£0	£200	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£200
Licensing	Club Gaming Machine	Permit Transitional Application Fee	Y	£100	£0	£100	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£100

				2012/13	2012/13	2013/14	2013/14	2013/14					
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder	Maximum Fee Permissible
1	2	3	4	4	6	7	8	9	10	11			
Licensing	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Application Fee	Y	£100	£0	£100	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£100
Licensing	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Annual Fee	Y	£50	£0	£50	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£50
Licensing	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Renewal Fee	Y	£200	£0	£200	0	£0	0%	Set by statute	D Croucher	Cllr Collor	£200
Licensing	Gaming Machine Permit	Annual Fee	Y	£50	£800	£50	5	£250	0%	Set by statute	D Croucher	Cllr Collor	£50
Licensing	Provision of Gambling	Copy Licence	Y	£25	£0	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£25
Licensing	Provision of Gambling	Notification of Change	Y	£25	£0	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	Cllr Collor	£50

				2012/13	2012/13	2013/14	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Portfolio Holder
1	2	3	5	4	6	7	8		9	10	11	
Licensing	Acupuncture	Premise Registration	N	£175	£175	£175	0		£0	0%	No Change	CLlr Collor
Licensing	Acupuncture	Additional Practitioner	N	£80	£80	£80	1		£80	0%	No Change	CLlr Collor
Licensing	Acupuncture	Minor Variation	N		£0	£50	0		£0		Additional fee to cover administration of minor variatons to licence	CLlr Collor
Licensing	Cosmetic Piercing	Premise Registration	N	£175	£0	£175	0		£0	0%	No Change	CLlr Collor
Licensing	Cosmetic Piercing	Additional Practitioner	N	£80	£0	£80	1		£80	0%	No Change	CLlr Collor
Licensing	Cosmetic Piercing	Minor Variation	N		£0	£50	0		£0		Additional fee to cover administration of minor variatons to licence	CLlr Collor
Licensing	Ear Piercing	Premise Registration	N	£175	£0	£175	0		£0	0%	No Change	CLlr Collor

				2012/13	2012/13	2013/14	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Portfolio Holder
1	2	3	5	4	6	7	8		9	10	11	
Licensing	Ear Piercing	Additional Practitioner	N	£80	£0	£80	1		£80	0%	No Change	Cllr Collor
Licensing	Ear Piercing	Minor Variation	N		£0	£50	0		£0		Additional fee to cover administration of minor variatons to licence	Cllr Collor
Licensing	Electrolysis	Premise Registration	N	£175	£0	£175	0		£0	0%	No Change	Cllr Collor
Licensing	Electrolysis	Additional Practitioner	N	£80	£0	£80	1		£80	0%	No Change	Cllr Collor
Licensing	Electrolysis	Minor Variation	N		£0	£50	0		£0		Additional fee to cover administration of minor variatons to licence	Cllr Collor
Licensing	Semi-permanent Skin-	Premise Registration	N	£175	£0	£175	0		£0	0%	No Change	Cllr Collor
Licensing	Semi-permanent Skin-	Additional Practitioner	N	£80	£0	£80	1		£80	0%	No Change	Cllr Collor
Licensing	Semi-permanent Skin-colouring	Minor Variation	N		£0	£50	0		£0		Additional fee to cover administration of minor variatons to licence	Cllr Collor
Licensing	Tattooing	Premise Registration	N	£175	£0	£175	0		£0	0%	No Change	Cllr Collor

				2012/13	2012/13	2013/14	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Portfolio Holder
1	2	3	5	4	6	7	8		9	10	11	
Licensing	Tattooing	Additional Practitioner	N	£80	£0	£80	1		£80	0%	No Change	CLlr Collor
Licensing	Tattooing	Minor Variation	N		£0	£50	0		£0		Additional fee to cover administration of minor variatons to licence	CLlr Collor
Licensing	Animal Licensing	Boarding Establishments	N	£235	£2,585	£235	12	plus Vet fees	£2,820	0%	No Change	CLlr Collor
Licensing	Animal Licensing	Dog Breeding Establishments	N	£235	£235	£235	2	plus Vet fees	£470	0%	No Change	CLlr Collor
Licensing	Animal Licensing	Dangerous Wild Animals	N	£235	£235	£235	1	plus Vet fees	£235	0%	No Change	CLlr Collor
Licensing	Animal Licensing	Performing Animals	N	£235	0	£235	0	plus Vet fees	£0	0%	No Change	CLlr Collor
Licensing	Animal Licensing	Pet Shops	N	£170	£1,360	£170	6		£1,020	0%	No Change	CLlr Collor
Licensing	Animal Licensing	Horse Riding Establishments	N	£235	£1,410	£235	8	plus Vet fees	£1,880	0%	No Change	CLlr Collor
Licensing	Animal Licensing	Zoos	N	£750	£0	£750	0		£0	0%	No Change	CLlr Collor
Licensing	Street Trading Consent	Grant or Renewal	N	£490	£980	£490	6		£2,940	0%	No Change	CLlr Collor
Licensing	Street Trading Consent	Occasional	N	£130	£390	£130	0		£0	0%	No Change	CLlr Collor

				2012/13	2012/13	2013/14	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Portfolio Holder
1	2	3	5	4	6	7	8		9	10	11	
Licensing	Street Trading Consent	Occasional Street Market	N	£200	£2,000	£200	1	up to 25 stalls then £10 per stall thereafter	£1,200	0%	No Change	ClIr Collor
Licensing	Street Trading Consent	Pavement Permit (New) - Tables & Chairs	N	£75	£150	£75	2	New & Variation Applications	£150	0%	No Change	ClIr Collor
Licensing	Street Trading Consent	Pavement Permit (Renewal) - Tables & Chairs	N	£35	£700	£35	25	Renewal	£875	0%	No Change	ClIr Collor
Licensing	Sexual Entertainment Venue	Grant	N	£3,250	0	£3,250	0		£0	0%	No Change	ClIr Collor
Licensing	Sexual Entertainment Venues	Renewal or Transfer	N	£2,225	£2,225	£2,225	1		£2,225	0%	No Change	ClIr Collor
Licensing	Boat Licence	Grant	N	£90		£90			£0	0%	No Change. Brought across from Leisure facilities	ClIr Collor
Licensing	Boat Licence	Renewal or Transfer	N	£90		£90	4		£360	0%	No Change. Brought across from Leisure facilities	ClIr Collor

				2012/13	2012/13	2013/14	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Portfolio Holder
1	2	3	5	4	6	7	8		9	10	11	
Licensing	Hypnotism Performance	Grant	N			£50	1		50		Additional fee to cover administration of Applications	CLIr Collor

				2012/13	2012/13	2013/14	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager
1	2	3	4	5	6	7	8		9	10	11	
Licensing	Hackney Carriage & Private Hire	Hackney Carriage & Private Hire Vehicle Annual Licence	N	£315	£50,000	£315	181		£57,015	0%	Fee frozen for current financial year	D Croucher
Licensing	Hackney Carriage & Private Hire	Unmet Demand Survey	N	£60	£4,140	£60	69		£4,140	0%	Repayment of £12,000 unmet demand survey. Charged per hackney carriage vehicle over 3 year period	D Croucher
Licensing	Hackney Carriage & Private Hire	Short-term Licence Following Change of Vehicle (Temporary Transfer)	N	£90	£250	£90	34	(£30 discount on first transfer. Subsequent transfers charged at full rate)	£3,060	0%	Fee frozen for current financial year	D Croucher
Licensing	Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 1 year	N	£85	£21,000	£85	286		£24,310	0%	Fee frozen for current financial year	D Croucher
Licensing	Hackney Carriage & Private Hire	Driver Identity Deposit	N	£40	£520	£40	14	new drivers	£560	0%	Fee frozen for current financial year	D Croucher
Licensing	Hackney Carriage & Private Hire	CRB Disclosure (at Cost)	N			£44	95	new drivers + every 3 years for renewals	£4,180		Not included on last year's F & C - existing charge - no change	D Croucher
Licensing	Hackney Carriage & Private Hire	Knowledge Test	N			£26	14	new drivers	£364		Not included on last year's F & C - existing charge - no change	D Croucher

Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager
1	2	3	4	5	6	7	8		9	10	11	
Licensing	Hackney Carriage & Private Hire	Hackney Carriage & Private Hire Vehicle Annual Licence	N	£315	£50,000	£315	181		£57,015	0%	Fee frozen for current financial year	D Croucher
Licensing	Hackney Carriage & Private Hire	Vehicle Plate	N	£19	£700	£19	20	per plate	£380	0%	Fee frozen for current financial year	D Croucher
Licensing	Hackney Carriage & Private Hire	Vehicle Plate	N	£16		£16	20	per holder	£320	0%	Fee frozen for current financial year	D Croucher
Licensing	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney)	N	£55	£6,000	£55	112	per vehicle	£6,160	0%	Fee frozen for current financial year	D Croucher